

Procedures for Formation

A group of family members, consumers, community members, businesses, community representatives and/or local technical experts interested in forming a Fiesta Educativa Regional Committee must submit a formal written request to the Corporate Board of Directors of FE Inc.

The Corporation will consider a number of evidential and documented factors such as:

- stated commitment of the requesting group
- documented track record of length of service, interests and activities, (if any), as evidenced by minutes of meetings, record of activities in the community and any other documentation of community need or potential capability of a Regional Committee
- readiness of responsible leadership to support FE activities
- level of local support and commitment
- understanding and commitment to financially support FE, Inc. and its policies and programs
- letters of support and/or participation and recommendation from participating individuals, local agencies, businesses and/or community members.

The materials and documentation provided will be the primary materials and evidence which the Corporation will use to make its decision to grant approval for formation of a Regional Committee.

Fiesta Educativa, Inc. may recommend a specifically stated waiting period to allow for group development, during which time FE Inc. will provide consultation, advice and technical assistance as necessary and as deemed needed after a review by the Board of Directors and the FE Administrator. The final decision to formally authorize a Regional Committee lies with the Board of Directors.

Roles of Regional Committees

A fundamental element of all Regional Committees is the ongoing grassroots connection with parents, family members, consumers, community partners.

In order to encourage and promote the highest level of membership and community participation in the representing regions, Regional Committee leadership must be prepared to engage in any or all of the following roles:

- Develop long term goals for ensuring the Regional Committee's success (including election of officers, or coordinators)
- Fostering revolving leadership opportunities for all members to gain experience as an elected officer, a committee chair, task force coordinator, etc.
- Plan and implement the annual Regional Event/Conference
- Obtain financial sponsorship and conduct fundraising events for the Regional Conference and other regional program activities.
- Seek regional input and advice from the stakeholders the priorities for focus under the mission, vision and goals of Fiesta Educativa.
- Conduct all meetings in the open and with full encouragement and active participation of the community by announcing the meetings so that interested members of the community may attend. Examples of announcements can be flyers, bulletin board postings, newsletter articles, website and calendar alerts that extend to other community agencies, advocates, or family resource centers.
- Educate and inform the Corporate Board prior to any proposed policy or operational changes regarding their local Committee and their activities.

Represent FE Inc. at various social, professional and/or political functions as appropriate and as requested.

Regional Structure

FE Inc. is subdivided, to the maximum practical program and geographical extent feasible, into five geographic regional delivery areas. The specific County boundary areas being drawn by the Board of Directors of the Corporation to reflect changes in population, geographic identities, efficient organization management and Regional Committee accountability and for future expansion of FE, Inc.

These geographic areas are the boundaries in which the Committee or Committees are exclusively authorized and permitted to operate as their program area.

They are as follows:

Far North - MENDOCINO COUNTY NORTH TO CALIFORNIA BORDER
North - SOUTH OF MENDOCINO COUNTY TO MADERA COUNTY BORDER
Central - MADERA COUNTY TO SAN LUIS OBISPO COUNTY BORDER
Los Angeles - VENTURA COUNTY TO LOS ANGELES COUNTY BORDER
South of Los Angeles - RIVERSIDE COUNTY TO IMPERIAL COUNTY INCLUDING
SAN BERNADINO COUNTY, ORANGE COUNTY AND SAN DIEGO COUNTY

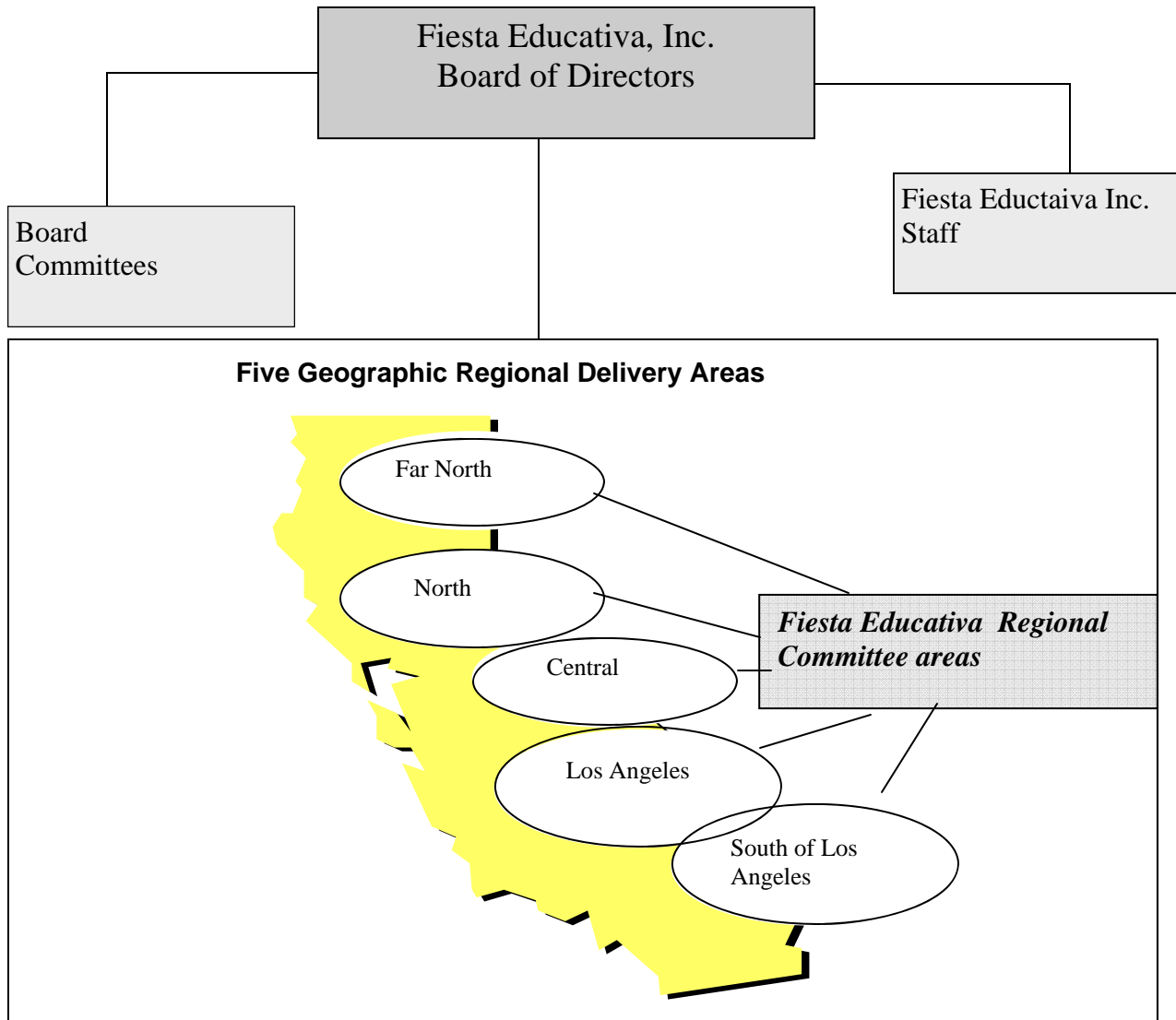
A Regional Committee shall be “consumer driven” by parents, family members and consumers of service of the FE, Inc. program. This “consumer driven” philosophy shall be the regular and ongoing practice of the Regional Committee.

It is recommended that each Regional Committee have at least 51% representation from parents or consumers. It is also recommended that each Regional Committee is organized into five categories of Committee membership, consisting of no more than fifteen and no less than seven members.

- Parents/Family members who are non-providers (5 members)
- Parents and Consumers*(3 members)
- Business/Community representation (3 members)
- Technical Experts (3 members)
- At Large representation (1member)

* Consumers are defined as parents of persons with disabilities, persons with disabilities and/or family providers.

Fiesta Educativa, Inc. Regional Structure



Responsibilities

- A Regional Committee will identify its relationship to FE, Inc. on all official printed material, signage or advertisements. e.g. *"Fiesta Educativa San Diego, Regional Committee of Fiesta Educativa, Inc"*.
- Regional Committees shall seek out and attend training seminars on such topics as Leadership, Organizational Development, Fund Development, Conducting Effective Meetings, as well as other topics.
- Regional Committee members shall be encouraged to attend workshops and training sessions focused on the hosting of a successful FE conference.
- Regional Committees will, at a minimum, provide the FE Board of Directors with a quarterly report on progress in hosting the annual conference and any other activities.
- Any Regional Committee, or individual member of a Regional Committee, that is found to be operating out of compliance with the policies of FE Regional Committees will be suspended from conducting any future activities on behalf of the Regional Committee until further review and decision by the Board of Directors of FE, Inc.

Fiesta Educativa, Inc. Board of Directors reserves the right to append additional rights and responsibilities as deemed appropriate.